

**GOVERNMENT OF PAKISTAN  
DIRECTORATE GENERAL PAKISTAN POST OFFICE, ISLAMABAD**



**DIRECTOR GENERAL'S CIRCULAR NO. 09**

Published under the authority of the  
Director General, Pakistan Post Office

**No. & Year 09/2023 Islamabad-44080 the, 30<sup>th</sup> September, 2023**

<b><u>Part</u></b>	<b><u>Contents</u></b>	<b><u>Pages</u></b>
Part-I	Appointments, Promotions, Posting and Transfer of Officers of Pakistan Post Office.	02
PART-II	Rules and Regulations.	03
PART-III	Postal and Express Services.	04
PART-IV	Postal Savings, Agency Functions and Special Financial Services.	05
Part-V	Finance and Budget / Accounts	06
Part-VI	General	07

**PART-I**  
**APPOINTMENTS, PROMOTIONS, POSTING AND**  
**TRANSFERS OF OFFICERS OF PAKISTAN POST OFFICE**

**I. NOTIFICATION**

No. CP.3-1/2023 In pursuance of Finance Division (Regulation Wing) Office Memorandum F. NO. 9(7)R-I/2014-233/2022 dated 28-05-2022 and on the recommendation of the Time Scale Committee (T.S.C) and with approval of the Chairman PPSMB / Director General, Pakistan Post, the following Computer Operators (BPS-16) working in Pakistan Post Office Department are hereby granted Higher Time Scale (First Time) with immediate effect:-

<b>S. No.</b>	<b>Name of Officers</b>
<b>1.</b>	Mr. Muhammad Imran Aslam, Computer Operator, % Postmaster General, FC & GB Circle, Islamabad
<b>2.</b>	Mr. Shafqat Nazir, Computer Operator, % Postmaster General, FC & GB Circle, Islamabad
<b>3.</b>	Mr. Ubaid Javed, Computer Operator, Dte-General PPOD, Islamabad

**CP.3-1/2023**  
**September 7<sup>th</sup>, 2023**

**PART-II**  
**RULES AND REGULATIONS**

**AMENDMENTS IN POST OFFICE MANUAL VOLUME-II**

The Director General is pleased to direct that the following amendment shall be made, namely:-

2. In the Post Office Manual Volume-II, Second Edition (corrected upto 15<sup>th</sup> March, 2010).

i. For Rule-441 A, the following shall be substituted namely:-

“441A. In emergent cases where the normal procedure is likely to lead to delays or administrative inconvenience, the Head of Circle may, without calling for tender make temporary arrangement for the conveyance of mail for the period not exceeding three months provided that the amount / rate of subsidy is not more than paid to the previous contractor.”

4. Necessary corrections shall be made in the working copies of the Post Office Manual Volume-II accordingly.

{No. IM. 2-1/2006  
Dated: 06-09-2023 }

**PART-III**  
**POSTAL AND EXPRESS SERVICES.**

**NIL**

**PART-IV**  
**POSTAL SAVINGS, AGENCY FUNCTIONS AND SPECIAL FINANCIAL**  
**SERVICES**

NIL

**PART-V**  
**FINANCE AND BUDGET / ACCOUNTS**

NIL

**PART-VI**  
**GENERAL**

NIL