

**GOVERNMENT OF PAKISTAN  
DIRECTORATE GENERAL PAKISTAN POST OFFICE, ISLAMABAD**



**DIRECTOR GENERAL'S CIRCULAR NO. 12**

Published under the authority of the  
Director General, Pakistan Post Office

**No. & Year 12/2023 Islamabad-44080 the, 31 December, 2023**

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**Part-I**



**Nil**



**Part-II**  
**NOTIFICATION**

In pursuance of Ministry of Communications, Government of Pakistan, Islamabad Notification No. 7(1)/2006-Admn dated 01-12-2023; Mr. Samiullah khan, Addl. Director General (A&F) (BPS-21), Dte-General PPO, Islamabad is assigned charge of the post of the Director General (BPS-22), Pakistan Post Office Department, Islamabad on look after basis w.e.f 01-12-2023 in addition to his own duties and until further orders or till posting of the regular incumbent, whichever is earlier.

Staff 1101-II  
01 December 2023

**Part-III**

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**Nil**

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#### Part-IV

**SUBJECT: - TRANSMISSION OF STATEMENTS OF ACCOUNTS (SOAs) THROUGH UMS UNDER SPECIAL DISCOUNTED PACKAGE.**

The Executive Committee of Pakistan Postal Services Management Board (PPSMB) in its meeting held on 23<sup>rd</sup> November-2023 has been pleased to approve the rate for transmission of Statement of accounts (SOAs) of banks through UMS under special package, by fixing weight limit upto 100grams and one rate for both local and city to city transmission, as noted below:-

<b>Weight limit for posting of statement of accounts</b>	<b>Rate for one time business</b>
Upto weight of 100 grams	Rs. 15/-*
*This includes GST	
No incentive on booking of UMS shall be allowed to PO /FPO	

2. Salient features of the special discounted package are as under: -
- The existing initial weight limit of UMS is 250 grams but in the special discounted package, weight limit has been reduced to 60% and fixed up to 100 grams.
  - In view of the weight limit, the rate has also been reduced 60% and fixed Rs. 15/- (including GST) without incentive on booking.
  - The posting of SOAs will not be treated as priority mail.
  - Transmission will be through railways and road. No air lift will be allowed. The standard of UMS service is overnight/2<sup>nd</sup> day, but in this case the delivery period will be over 3 to 7 days.
  - In normal UMS booking, incentive Rs. 4/- per article has been allowed. For booking /processing of SOAs no incentive will has been allowed.
3. You are therefore, requested to kindly ensure circulation of the same to all booking offices working under your jurisdiction immediately.

**EP. 1-31/2007 (V)**

**Dated 19<sup>th</sup> December 2023**

PAKISTAN POST  
OFFICE OF THE DIRECTOR GENERAL PAKISTAN POST OFFICE

D.G's Circular No. \_\_\_\_\_

Islamabad-44080, the 5<sup>th</sup> Dec. 2023

PART-II  
RULES AND REGULATIONS

IMPACT OF REVISION IN FUEL PRICES ON THE RATE OF MONTHLY CASH  
CONVEYANCE BILLS PAYABLE TO THE CASH CONVEYANCE  
CONTRACTORS

The Director General has been pleased to allow the Circles to insert Clause-10 of the Standard Form of Agreement (M-50 (Revised) contained in Chapter-IX (Contracts) of Post Office Manual Volume-II, in the agreement to be executed for cash conveyance contracts on the analogy of mail conveyance contracts, as reproduced below: -

*"Pakistan Post Office Department on behalf of Government shall during the subsistence of this agreement pay to the Contractor monthly sum of Rs. \_\_\_\_\_ only (such payment to be made on the \_\_\_\_\_ day of each calendar month as its remuneration for the services to be rendered by it. In case of increase or decrease in number of trips thereby resulting in increase or decrease of distance covered, or for the increase or decrease in the Fuel Price through legislative enactment the contracting parties hereto shall respectively be entitled to claim proportionate increase or decrease in the payment, as the case may be, or fix rates under any other criteria as agreed upon by both the parties."*

2. The above provision will only be applicable on the cash conveyance vehicles to be engaged or awarded contract on per kilometer basis.



(Muhammad Khalifa)  
Director (IM)

No.IM.25-2/2004-II

Islamabad, the 05-12-2023

Copy for information and necessary to: -

1-11 The Postmaster General Sindh Province, Karachi, Punjab Province, Lahore, Central Punjab Lahore, Metropolitan Karachi, Khyber Pakhtunkhwa, Peshawar, Balochistan Quetta, Northern Punjab Rawalpindi, Southern Punjab Multan, Northern Sindh Hyderabad, FC. & GB, Islamabad, AJK Muzaffarabad.

✓ 12. The ADDG (P), Dte. General Islamabad for arranging the publication of the above material in the next issue of D.G's monthly circular.

S(P/Sec)  
5/12/23

5/12/23  
ms A



(Daisa Stefan)  
Asstt. Dy. Director General (IM)

Part-V



Nil



Part-VI

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Nil

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