

GOVERNMENT OF PAKISTAN
DIRECTORATE GENERAL PAKISTAN POST OFFICE, ISLAMABAD



DIRECTOR GENERAL'S CIRCULAR NO. 01

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PART-I

APPOINTMENTS PROMOTIONS, POSTING AND TRANSFERS OF OFFICERS OF PAKISTAN POST OFFICE

I. PROMOTION/POSTING/TRANSFER IN THE CADRE OF SUPERINTENDENTS, DTE-GENERAL PPO, ISLAMABAD.

Consequent upon promotion in the cadre of Superintendent (BS-16) vide this office Notification No. CP. 5-10/2003-XVIII dated 13-01-2022 following posting / transfer of Superintendent in the Dte- General, Pakistan Post Office are made in the interest of service with immediate effect and until further orders:-

Sl. No.	Name of Officers	Post Held	Post against which posted
1.	Mr. Muhammad Arif	Superintendent (Cash), Dte- General, PPOD	On completion of tenure Superintendent (ER&R) Dte- General, PPOD against vacant post.
2.	Mr. Arshad Riaz	Assistant (CC), Dte- General, PPOD	On promotion, Superintendent (Philately), Dte- General, PPOD against vacant post.
3.	Mr. Rizwan Riasat	Assistant (P-I) Dte- General, PPOD	On promotion, Superintendent (Cash), Dte- General, PPOD vice Mr. Muhammad Arif transferred

2. Usual charge reports should be submitted to all concerned.
3. This issued with the approval of the Dy. Director General (Admn), Dte- General, PPOD.

No. (P-I) 6-2/2004-II

Dated:- 14-01-2022

II. NOTIFICATION.

Islamabad, the 13-01-2022

No. CP. 5-10/2003-CVII. On the recommendations of Departmental Promotion Committee in its meeting held on 13-01-2022 and with the approval of the competent authority viz Deputy Director General (Admn), Dte- General, Pakistan Post, Islamabad the following Assistants (BPS- 15/16) are promoted to the post of Superintendent (BPS-16) in the Directorate General, Pakistan Post Office Department, Islamabad with immediate effect as mentioned below against each: -

S. No.	Name of Officials	Remarks
1.	Mr. Arshad Riaz	Promoted as Superintendent (BS-16) on temporary basis against deputation vacancy. He will be liable to be reverted to the lower post on joining of regular incumbent unless adjusted against clear vacancy.
2.	Mr. Rizwan Riasat	Promoted as Superintendent (BS-16) on temporary basis against deputation vacancy. He will be liable to be reverted to the lower post on joining of regular incumbent unless adjusted against clear vacancy.

2. The above-named officers will be on probation for a period on (01) year. This period may be further extended by another one year, if considered necessary by the competent authority in terms of rule 21 (1) (2) and (4) of the Civil Servant (Appointment, Promotion and Transfer Rules 1973).

The Manager,
Printing Corporation of Pakistan Press,
University Road,
Karachi.

III. NOTIFICATION.

No. Admn. A-59 (iv). The Director General and Staff of Pakistan Post Office regret to announce the sad demise of Mr. Abdul Rauf, Naib Qasid (BPS-01) Dte- General, Pakistan Post Office, Islamabad on 02-01-2022.

2. Mr. Abdul Rauf was born on 08-04-1983 and joined Pakistan Post Office Department as Naib Qasid (BPS-01) on 02-03-2012. He served the Pakistan Post Office Department in capacity of Naib Qasid.

3. While expressing profound sense of grief on the death of Mr. Abdul Rauf, the Director General and Staff of Pakistan Post Office conveys their deep sympathy and condolence to the members of the bereaved family and prays that his soul rest in peace with all the blessings of Almighty Allah.

{No. Admn. A-59 (iv)

Dated: 10-01-2022

PART-II

I. DISTRIBUTION OF WORK OF OFFICERS IN THE DTE- GENERAL, PPO, ISLAMABAD.

The Director General, Pakistan Post has been pleased to approve following pair arrangement for the posts of BS-21 in Dte- General, PPOD during their absence due to leave / training / official tour in and outside Pakistan for less than one month. The work of officer shown in Column-I will be looked after by the officer indicated in Column-II and vice versa in addition to their own duties:-

Sr.	Column-I	Column-II
BPS-21		
1.	Addl. Director General (FS)	Addl. Director General (Admn)
2.	Addl. Director General (A&F)	Addl. Director General (Ops)

2. In case of absence of both officers shown in the above pairs due to training / tour / leave etc, concerned subordinate officers / sections shall submit cases direct to the next higher authority of respective channel.

No. S.17-5/88 (P-I)

Dated: - 14-01-2022

PART-III

I. BASELINE CONTRACT FOR THE MAINTENANCE OF DIFFERENT SOFTWARE IN PAKISTAN POST.

The Director General, Pakistan Post Office Department has been pleased to extend the subject contract with your firm on existing terms and conditions for a period of Six Months or till the period the new software replaces this existing software, whichever is earlier, under clause 68.2 of agreement.

2. Please acknowledge the receipt of this communication.

{No. EP. 07-07/2019 Pt

Dated:- 28-01-2022

PART-IV



NIL



PART-V

Nil

PART-VI

Nil
