

**GOVERNMENT OF PAKISTAN  
DIRECTORATE GENERAL PAKISTAN POST OFFICE, ISLAMABAD**



**DIRECTOR GENERAL'S CIRCULAR NO. 05**

Published under the authority of the  
Director General, Pakistan Post Office

**No. & Year 05/2024 Islamabad-44080 the, 31<sup>st</sup> May, 2024**

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**Part-I**  
**Appointments, Promotions, Posting and Transfer of Officers of Pakistan Post Office.**

**NOTIFICATION**

No. CP. 3-1/2023: In pursuance of Finance Division (Regulation Wing) Office Memorandum F.No 9(7) R-1/2014-233/2022 dated 28-05-2022 and on the recommendations of the Time Scale Committee (T.S.C) and with approval of the Director General, Pakistan Post, Islamabad, the following junior Accountants (BPS-16) working in Post Office Department are hereby granted Higher Time Scale BPS -17 (First Time) with immediate effect:-

<b>Serial No.</b>	<b>Name of officers.</b>
<b>1</b>	Mr. Faisal Mehmood
<b>2</b>	Mr. Muhammad Saeed
<b>3</b>	M. Ghulam Murtaza
<b>4</b>	Mr. Muhammad Rafique
<b>5</b>	Mr. Mehmood Ahmed
<b>6</b>	Me. Muhammad Iqbal

CP. 3-1/2023  
Dated. 31<sup>st</sup> May 2024

## NOTIFICATION

No. CP. 3-2/2017 (Pt): On the recommendations of Departmental Promotion Committee in its meeting held on 31-05-2024 and with the approval of the authority viz Director General, Pakistan Post Office Department, the following Superintendents (BPS-17), Dte – General Pakistan Post, Islamabad are promoted to the post of Assistant Director (BPS-17) in the Directorate General, Pakistan Post office, Islamabad with immediate effect as mentioned against each:-

<b>Sl. No.</b>	<b>Name of Officers</b>	<b>Remarks</b>
<b>1</b>	Mr. Muhammad Afzal	Promoted as Assistant Director (BPS-17) on temporary basis. The officer is liable to be reverted to his lower post joining of regular incumbent unless adjusted against clear vacant post.
<b>2</b>	Mr. Imran Ali	Promoted as Assistant Director (BPS-17) on temporary basis. The officer is liable to be reverted to his lower post joining of regular incumbent unless adjusted against clear vacant post.

2. The above named officers will be on probation for a period one (01) year. This period may be further extended by another one year, if considered necessary by the competent authority in terms of Rule 21 (1) (2) and (4) of the Civil Servant (Appointment, Promotion and transfer) Rules 1973.

CP. 3-2/2017 (Pt)

Dated. 31<sup>st</sup> May 2024

## **NOTIFICATION**

No. S. 4-1/93 – II (CP): On the recommendations of Departmental Promotion Committee in its meeting held on 31-05-2024 and with the approval of the authority viz Director General, Pakistan Post Office, Department, Mr. Shahid Usman, Programmer (BS-17) is promoted to the post of System Analyst (BPS -18) on regular basis to the Directorate General, Pakistan Post Office, Islamabad with immediate effect.

2. The above named officer will be on probation for a period one (01) year. This period may be further extended by another one year, if considered necessary by the competent authority in terms of Rule 21 (1) (2) and (4) of the Civil Servant (Appointment, Promotion and Transfer Rules 1973).

S.4-1/39-II (CP).

Dated 31<sup>st</sup> May 2024

## **NOTIFICATION**

No. CP. 5-1/2006-IV: Having been recommended by the Departmental Promotion Committee in its meeting held on 31-05-2024 and with the approval of the authority viz Director General, Pakistan Post Office Department, Malik Usman Khaliq, Assistant Director (BPS-17), Director General, Pakistan Post, Islamabad is promoted to the post of Deputy Director (BPS-18) in the Dte-General, Pakistan Post, Islamabad on temporary basis with immediate effect. The officer is liable to be reverted to the lower post on joining of regular incumbent unless adjusted against clear vacant post.

2. The above named officer will be on probation for a period one (01) year. This period may be further extended by another one year, if considered necessary by the competent authority in term of Rule 21 (1) (2) and (4) of the civil servant (Appointment, Promotion and Transfer) Rules 1973.

CP. 5-1/2006-IV

Dated 31<sup>st</sup> May 2024.

**PART-II**  
**Rules and Regulations.**

**SUBJECT: - COMPLIANCE WITH THE PROVISIOS OF THE PROTECTION AGAINST HARASSMENT OF WOMEN AT THE WORKPLACE ACT, 2010.**

In partial modification of this office letter of even number dated 18-02-2016 on the **subject**, the Director General has been pleased to order up-dation of the composition of existing committees upto the following extent to ensure implementation of the protection against Harassment of Women at the Workplace Act “2010 at the level of Directorate General Pakistan Post Office, Islamabad.

**BPS 16 to 22**

i)	Additional D.G (FS)	Chairman
ii)	Dy. D. G (Admn)	Member
iii)	ADDG (Estt)	

**BPS 1 to 15**

i)	Director (IPS)	Chairman
ii)	ADDG (HR)	Member
iii)	Superintendent (Board)	Member

2. All the head of circles are also requested to constitute committee at the circle level and ensure implementation of the protection against harassment of women at the workplace Act, 2010 at all the work places under their admirative jurisdiction.

3. Furthermore, Discipline Branch of Dte-General deals with issues concerning inquiry etc under this act. In future, the work relating to re-constitution of the committees will be dealt by the Discipline branch.

4. Receipt may kindly be acknowledged.

Reg 1-4/2009- III  
Dated 17-5-2024

PART-III

Nil

PART-IV

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Nil

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PART-V

Nil

PART-VI

Nil