

**GOVERNMENT OF PAKISTAN
DIRECTORATE GENERAL PAKISTAN POST OFFICE, ISLAMABAD**



DIRECTOR GENERAL'S CIRCULAR NO. 04

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Part-I
Appointments, Promotions, Posting and Transfer of Officers of Pakistan Post Office.

NOTIFICATION

No. CP.3-3/2014-I. In pursuance of Finance Division (Regulation Wing) F. No. 1(3) R-1/2010/2014 dated 10-09-2014, on the recommendations of the Departmental promotion Committee and with the approval of the competent authority: the following Superintendents (BPS-16), working in Directorate General, Pakistan Post Office, Islamabad are granted BPS – 17 w.e.f the dates mentioned against each:-

Sl. No.	Name of officers	Date of Completion of three years' service
1	Mr. Alam Zeb	03-02-2024
2	Mr. Ahsan Waheed	03-02-2024
3	Mr. Muhammad Shoaib Gul	03-02-2024

2. In pursuance of the Finance Division O.M No. F. No. 9 (47) R-1 / 2015-520 / 2018 dated 15-11-2018: the above-named Superintendents, on grant of BS-17, are entitled to all benefits of BS-17 including perks / Privileges, premature increment, rental Ceiling/house rent allowance and medical allowance etc.

CP.3-3/2014-I
Dated: 1 April 2024.

PART-II
Rules and Regulations.

SUBJECT: - RE-ORGANIZATION IN PAKISTAN POST OFFICE DEPARTMENT.

In order to streamline the official work and to make the supervision better, the competent authority i.e Director General has been pleased to make following changes in the hierarchy of Dte-General, Pakistan Post Office, Islamabad.

- (i). The post of Dy. Director (Development) (BPS-20) is hereby transferred and utilized as Dy. Director General (FATF) (BPS-20) who would **act as** Chief Compliance officer AML/CFT (BPS-20) Dte-General, PPO, Islamabad, under Addl. Director General (FS).
- (ii). The post of **Assistant** Dy. Director General (MR) (BPS-18) is hereby transferred and utilized as Assistant Dy. Director General (AML/CFT) (BPS-18) who would act as Supervisor and will report to Dy. Director General (FATF) (BPS-20).
- (iii). The Post of Assistant Director (Saving) (General Cadre) (BPS-17) is hereby transferred and utilized as Assistant Director (FATF) (BPS-17) in FATF Compliance Section.
- (iv). The Assistant Director (FATF) (BPS-17) of FATF Compliance Section will be assisted by DEO (BPS-14). The vacant Post of DEO (BPS-14) of QS Branch is transferred and utilized in FATF Compliance Section.
- (v). The Superintendents (AF & Saving), (Pension payment Cell) and MR Branch will move files to Dy. Director General (FS) through Director (FS & Ins).

2. Necessary posting/transfer orders against the above mentioned posts may be issued by the HR/Admn wings accordingly.

Estt. 5-1/2022
Dated 30-04-2024

SUBJECT: - RE-ORGANIZATION IN PAKISTAN POST OFFICE DEPARTMENT.

In October 2020, Pakistan was placed on FATF's grey list, a list specifying countries which have strategic AML CFT deficiencies and which need increased monitoring. In order to exit FATF's grey list, all entities, which fall under FATF's definition of a financial institution, were obligated by National FATF Secretariat, Islamabad, to take measure to alleviate the strategic deficiencies pointed out by the Asia Pacific Group (a FATF style body for the Asia Pacific region) in its Mutual Evaluation Report, which was published in October 2019.

2. A lot of measures have been taken including formulation of Pakistan Post (AML and CFT) Regulations-2020 and constitution of a 6 members supervisory board under the chairmanship of Additional Secretary, Communication Division. Recently a series of meetings have been held, wherein, representatives from SBP, FMU, National FATF Secretariat and FATF Cell, GHQ reviewed compliance status of PPOD. It was decided in the last meeting held on 23-04-2024 that PPOD will continue all financial services and an rigorous AML & CFT and FATF Compliance **FATF** would be ensured by PPOD. In this backdrop, the following FATF Compliance cell is created at Directorate General, Pakistan Post, Islamabad.

(i). The post of Dy. Director General (development) (BPS-20) is hereby utilized as Dy. Director General (FATF) (BPS-20) who would act as Chief Compliance Officer AML/CFT (BPS-20) Dte-General, PPO, Islamabad under Addl. Director General (FS).

(ii). The post of Assistant Dy. Director General (MR) (BPS-18) is hereby utilized as Assistant Dy. Director General (AML/CFT) (BPS-18) who would act as Supervisor and will report to Dy. Director General (**FATF**) (BPS-20).

(iii) The post of Assistant Director (Saving) (General Cadre) (BPS-17) is hereby utilized as Assistant Director (**FATF**) (BPS-17) in FATF Compliance Section.

(iv) The Assistant Director (FATF) (BPS-17) of FATF Compliance Section will be assisted by DEO (BPS-14). The vacant post of DEO (BPS-14) of QS Branch is utilized in FATF Compliance Section.

(v) The Superintendents (AF & Saving), (Pension payment Cell) and MR Branch will move files to Dy. Director General (FS) Through Director (FS &Ins).

3. Necessary posting/transfer orders against the above mentioned posts may be issued by the HR/Admn wings accordingly.

Estt.5-1/2022

Dated 30-04-2024

NOTIFICATION

No. CP. 5-10/2003-XVII. With the approval of the competent authority viz deputy Director General (Admn) Directorate General, Pakistan Post Office, Islamabad. Mr. Habib ur Rehman, who is already working against the post of Superintendent (BS-16), Dte- General, Pakistan Post Office, Islamabad on acting charge basis w.e.f 14-03-2023 is promoted as Superintendent (BS-16) on regular basis with effect from 04-03-2024.

2. The above named officer will be on probation for a period one (01) year. This period may be further extended by another one year, if considered necessary by the competent authority in terms of rule 21 (1) (2) and (4) of the civil servant (Appointment, Promotion and Transfer Rules1973).

CP.5-10/2003-XVII

Dated 16-4-2024

NOTIFICATION

No. CP/ 3-3/2024. In pursuance of S. R.O No. 213(1) / 219 dated 30-04-2019 and on the recommendation of the Departmental Promotion Committee (D.P.C) in its meeting held on 26th March, 2024, the appointing authority viz Dy. Director General (Admn), Dte-General, PPO, Islamabad has been pleased to approve promotion of Mr. Irfan, Steno typist (BS-15), Dte-General, PPO, Islamabad to the vacant post of junior Accountant (BS-16) in the Director General, Being qualified SAS Part-1 Junior Accountant Examination, with immediate effect.

2. In pursuance of Appendix No. 26 Rule No. 5(a) of Pakistan post Office Manual, Volume-IV, the officer will be on probation for a period of one year. This period may be curtailed for good and sufficient reasons to be recorded, or if considered necessary, it may be extended for a period not exceeding one year as may be prescribed at the time of appointment and he will undergo practical and on job training in different fields and offices in accordance with training program as may be prescribed from time to time, in pursuance the rule (b) of rule ibid.

CP. 3-3/2024

Dated 1-04-2024

Part-III

Nil

Part-VI

GENERAL

SUBJECT: - VOLUNTARY / RETIRING PENSION OF GOVERNMENT SERVINTS.

A copy of Finance Division (Regulation Wing's) F.No 1(1) R-6/2018 dated 16th April 2024 on the above mentioned subject is enclosed for strict compliance and further circulation amongst all units / Offices working under your administrative control.

Encls: As above.

PA&P. 10-1/2001 (Pt-VII)
Dated 19-04-2024

F. No. 1(1)R-6/2018

Islamabad, the 16th April, 2024

OFFICE MEMORANDUM

Subject: VOLUNTARY/RETIRING PENSION OF GOVERNMENT SERVANTS

The undersigned is directed to refer to para 5 of this Division's O.M No. OB.2/63-IMP(I) dated 18.08.1966 and 20.07.1966, reiterated vide O.M No. 8(5)Reg-6/73 dated 04.01.1975, on the above subject and to say that according to the Article 465-B of CSR (Note-1), it is the right of all Government servants to seek Voluntary/Retiring Pension after completing 25 years of qualifying service; provided that an officer who intends to retire, shall, at least three months before the date on which he/she intends to retire, should submit a written intimation to the authority competent to fill the appointment held by him at the time of submitting that intimation indicating the date on which he/she intends to retire. Such an intimation, once submitted, shall be final and cannot be modified or withdrawn. A number of cases have come to the notice of this Division in which it was found, after such an application for retirement under para 5 of the O.M dated 18.08.1966 referred to above had been submitted and accepted by the competent authority and the government servant had actually retired, that the 25 years qualifying service for pension had not been rendered e.g. the period of extra-ordinary leave had not been excluded from service. As such the government servants became altogether ineligible for pension, which caused hardship.

2. In order to avoid recurrence of such cases in future and to avoid resultant hardship to the retired government servant concerned it has been decided:

- i. The PAO/retiring Officer/Official must ensure three month notice prior to the date of voluntary retirement.
- ii. In case of any loss to retiring officer/official, an inquiry must be carried out to fix the responsibility with regards to the issuance of the notification for retirement without ensuring completion of required length of service in the light of Finance Division's OM dated 04-01-1975.
- iii. Finance Division's O.M. No. F. 14(1)-Reg.7/2007-230 dated 18.09.2008, the benefit of condonation of a period of not exceeding six months deficiency in qualifying service for pension under CSR-423 shall not be applicable voluntary/retiring pension.

3. This O.M. may be adopted in true letter and spirit.

ALL MINISTRIES/DIVISION ETC.

Fraz Ahmed
(Fraz Ahmed)
Section Officer (R-06)
Ph # 9245848



Hafiz Shaukat Ahmed
Kodi D.G. (Admin)

Supt P-17
Supt P-22

Dir (A)
Asst Dir (HR)
18/4

5 (Proc)
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Add: DG (A)
CAO
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Dy P-17

PART-V

Nil

Part-VI

Nil