



TENDER NOTICE
FOR SUPPLY OF MEDICINE (ALLOPATHIC) FOR THE YEAR
2020-2021

Sealed tenders are invited in form of **Technical and Financial** Proposals for supply of allopathic medicines for Postal Dispensary Hyderabad and Sukkur for the financial year **2020-2021** at Government's approved rates with the following terms and conditions.

1. Only the Distributors / Dealers of Authorized / National and Multi National Pharmaceutical companies registered with Income Tax and Sales Tax Department and which are on Active Tax Payer List of the Federal Board of Revenue can participate in the tender competition.
2. Tenders will be received in accordance with Rule 36 (b) of Public Procurement Rules 2004 issued by the Finance Division, Government of Pakistan. The tenders which are not in accordance with the said rule will be rejected instantly. The bid shall comprise a single package containing two separate envelopes. Each envelope shall contain separately the "**FINANCIAL PROPOSAL**" and the "**TECHNICAL PROPOSAL**". The envelopes shall be marked as "**FINANCIAL PROPOSAL**" and "**TECHNICAL PROPOSAL**" in bold and legible letters to avoid confusion. The financial proposal of bids found technically non-responsive shall be returned un-opened to the respective bidders.
3. Tender documents along with detail of medicines can be obtained during office hours from office of the Chief Postmaster Hyderabad GPO on production of original Receipt ACG-67 of **Rs. 2,500/- (non-refundable)** which can be obtained by depositing **Rs. 2,500/-** under unclassified receipts at any Post Office or in shape of Postage Stamps for **Rs. 2,500/-**.
4. The rates should be offered per unit basis and the rate should be inclusive of all Taxes. The rates should remain valid up to **30 June, 2021**.
5. The firm / contractor / distributor / supplier will be bound to supply the medicines at Postal Dispensary situated at Hyderabad GPO and Sukkur GPO at his own transportation charges.
6. All the medicines must be according to the enclosed list or equivalent must be supplied at above noted dispensaries in time.

7. Earnest money of **Rs. 30,000/-** in favour of **Postmaster General, Northern Sindh Circle, Hyderabad** vide original receipt of ACG-67 deposited in Hyderabad GPO or by demand draft / postal draft may be enclosed. Bank Cheques are not acceptable.
8. The successful bidder will be bound to supply the medicines in accordance with the specification within **Thirty (30) days** of the receipt of procurement orders. In case of delay in supply 2% penalty will be imposed and in case of non supply, the process forfeiting the earnest money will be initiated besides black listing of firm under PPRA rules.
9. The Tender Documents will be obtained from Welfare Officer, Office of the Postmaster Northern Sindh Circle, Hyderabad till **29-10-2020** during the office hours **(09:00 AM to 05:00 PM)**.
10. The sealed tenders can be dropped in tender box up to **30-10-2020** by **11.00 A.M** through Registered Post or by hand. The **Technical bids** will be opened on the same day at **11.30 A.M** and the **Financial bids** will be opened on **09-11-2020** at 11.30 A.M by tender committee in the presence of the owner of firm contractor distributor / supplier or representative who have the authority letter issued by the firm/contractor/distributor / supplier in his or her favour otherwise representative will not be allowed in tender.
11. Any grievance can be submitted to the grievance committee after opening of technical bids.
12. Other terms and conditions are available in the tender forms / Instructions for tender.
13. Any further information can be obtained from Welfare Officer, Office of the Postmaster Northern Sindh Circle Hyderabad Phone No.**022-9200360**
14. The department reserves the right to increase and decrease items / quantity of medicine as well as to accept or reject any or all tender or part of the tender under PPRA rules.
15. This tender notice is also available PPRA website at www.ppra.org.pk and Pakistan post website www.pakistanpost.gov.pk

(BHUTIO)

Deputy Postmaster General (Admn:)
O/O the Postmaster General
Northern Sindh Circle Hyderabad