

**Tender Notice for
Selection of Vendors and Approval of Rates
for Stationery and related Items
(NORTHERN POSTAL REGION ABBOTTABAD)**

Sealed tenders are invited from the sole distributors / authorized dealers registered with Sale Tax Department having NTN number and their own offices and workshops in major cities of Pakistan for selection of vendors and approval of rates for procurement to be made during the financial year **2018-2019** of the **Stationery and related Items** i-e Paper Rim Legal, Paper Rim A4, Staplers, Ball Points, Signo Gel Pen, File Covers, Pencils, Sharpener, Eraser, Highlighter, Fax Roll, Gum Sticks, Gum Bottles, Steel Rulers, Stamp Pad, Printer Cartridge, carbon papers, paper pin, staple pin, paper clip, File Tag, Colored Flag and other stationery items for the office of the Deputy Postmaster General N.P.R Abbottabad for onward supply to the different offices of District Abbottabad, Haripur, Mansehra, Torghar, Battagram and Kohistan which may reach this office on or before **13-09-2018** up to **10.00 AM**, and will be opened on the same day at **11.00 AM** in the presence of bidders or their authorized representatives.

Other terms and conditions are as under.

1. Bidding will be made under PPRA Rules.
2. The tender must be supported by call deposit of **Rs 20,000/-** (Rupees Twenty Thousand) in shape of Bank Draft etc (Refundable).
3. The Tender forms/detailed specification may be obtained from this office on any working day on payment of **Rs. 500/-** (Rs Five hundred) in shape of Postage Stamps (non refundable).
4. The Suppliers will be bound to pay all Government taxes (applicable) etc. In case the items could not be supplied in time his/their call deposit will be forfeited, beside action under the Government rules against him/them and all the expenditure incurred on retendering will also be borne by the defaulter suppliers.
5. The rates including all taxes applicable during current financial year should be offered on item wise basis.
6. Incomplete/late received tenders will not be entertained.
7. Substandard, poor quality items below the given specification will not be accepted.
8. The Deputy Postmaster General N.P.R Abbottabad reserves the right to increase/decrease the quantity of items.
9. The Deputy Postmaster General N.P.R Abbottabad also reserves the right to cancel the tendering process at any stage without giving any reasons.
10. This tender is available on PPRA website as well as Pakistan Post website(www.pakpost.gov.pk)

(Khuram Ghaznavi)
Deputy Postmaster General
Northern Postal Region
Abbottabad